

CITY OF HOUSTON
PUBLIC WORKS & ENGINEERING DEPARTMENT
TRAFFIC ENGINEERING
COMMERCIAL VEHICLE LOADING ZONE PERMIT APPLICATION

(Please use only one permit application per vehicle. Class A, B, C permits must be renewed annually. Payment may be made at 611 Walker, 2nd floor, take receipt to 5th floor to receive permit. Applications for Class E permits may be faxed to 713-837-7290 for review, please allow 3 business days for review. Forms of payment accepted are cash, cashiers check, money order or company check. Credit card payments not accepted.)

(Please Print)

Applicant Name: _____	City: _____
Company Name: _____	State: _____
Company Address: _____	Zip: _____
Company Phone No.: _____	Alt. No.: _____
E-Mail Address: _____	License Plate #: _____

Check one: ☐ New application ☐ Renewal ☐ Replacement (\$25 fee 1st time, full permit price thereafter)

Please select the type of permit:

☐ *Class A Permit.* A Class A permit will be valid for a period of one year from the date of issuance. The fee for a Class A permit will be \$1,200. A commercial vehicle with a Class A truck loading zone permit may be parked in a truck loading zone or, alternatively, parked utilizing one or two metered automobile parking spaces without payment of the usual meter fee as required elsewhere in this chapter for such spaces. The vehicle may be so parked for a period not to exceed two hours.

☐ *Class B Permit.* A Class B permit will be valid for a period of one year from the date of issuance. The fee for a Class B permit will be \$300.00. A commercial vehicle with a Class B truck loading zone permit may be parked in a truck loading zone for a period not to exceed one hour.

☐ *Class C Permit.* A Class C permit will be valid for a period of one year from the date of issuance. The fee for a Class C permit will be \$150.00. A commercial vehicle with a Class C permit may be parked in a truck loading zone for a period not to exceed thirty minutes.

☐ *Class D Permit.* A Class D permit will be valid for a period not to exceed twenty-one consecutive days. The fee for a Class D permit will be \$25.00. A commercial vehicle with a Class D truck loading zone permit may be parked in a truck loading zone for a period not to exceed one hour. Only one Class D permit per vehicle may be issued to any vehicle owner within a 12 month period.

☐ *Class E Permit.* A Class E permit will be valid only for the date and hour period set forth in the permit which must be visibly and conspicuously displayed on the permitted commercial vehicle at all times the vehicle is parked as allowed by such permit. The fee for a Class E permit shall be based upon a rate of \$5.00 per hour, multiplied by the number of hours requested for parking and shall be paid in advance without refund in the event of use of the permit for a lesser time than requested. A commercial vehicle with a Class E permit may be parked in any "no parking" or "tow away" zone but shall not allow the permittee to park at any time in any fire or handicap zone, driveway or HOV lane. **Class E permits shall be issued at the sole discretion of the traffic engineer.**

Class E applicants must fill in below fields.

Date Requested: _____	Time Requested: (from/to) _____
Street & Block #: _____	Side of Street: _____
License Plate #: _____	
Time Approved by City of Houston (to be entered by the City of Houston only): _____	
Amount of Fee: (to be entered by the City of Houston only): _____	

SIGNATURE

DATE